

# HELP DOCUMENTATION

UDI Website - https://www.meddevudi.com

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# 1 GLOSSARY

Name	Definitions
UDI	Unique Device Identifier
GTIN	Global Trade Item Number
Post-Case Implant Log	Record of products used during surgery
Product Line	Type of product used (i.e., Concorde, Expedium,
	Skyline)
SKU	Stock Keeping Unit
1D Barcode	Most-commonly used barcode (Code 128) holds
	up to 85 characters. Example:
	1234567890121234567656789
UDI 1D Barcode	1D Barcode that improves tracking of implanted medical devices.

LOT Number	Identification number assigned to a
	particular lot of material from a single
	manufacturer.
UOM	Unit of Measurement
	Medical device divisions within Johnson & Johnson (i.e., Trauma, Mitek, Spine)

This help document was created for use with a desktop computer which will give you the most optimal experience. Please be aware some functionality may appear and behave differently if you are using a tablet or mobile device.

# 2 Purpose

The Johnson & Johnson UDI website be used to access:

- UDI information at point of use for non-sterile implants and direct marking for re-useable instruments
- Rapidly & accurately identify a device
- Create post-case logs to track what is used during surgery
- Manage inventory

Product UDI-DI through wildcard product search function
Optional post case implant information
Option to download case information to Excel or PDF
Barcode capture via on-screen display or PDF generation
GTIN Download:
By Operating Company
<ul> <li>Provides the following attributes:</li> </ul>
■ Product Code #
■ GTIN

• Acquire a UDI-DI barcode

Product Search:

- Product Description
- Unit of Measure
- PDF or Excel Downloads available

## **3** PROCESS

This section contains step-by-step instruction on how to navigate the <u>Johnson & Johnson</u> UDI website.

### 3.1 Access UDI Website

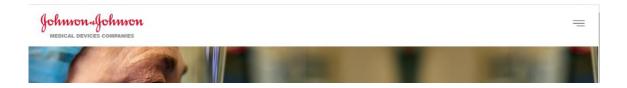
#### 3.1.1 Product Searches

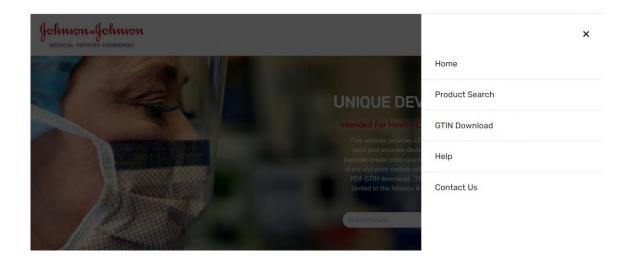
There are two ways to search for a product:

Step 1: Enter your search criteria in the **Product Search** fields and select **Search**.



For more detailed search criteria, select the Product Search option from the Hamburger Menu icon (  $\equiv$  ) on the top right corner.



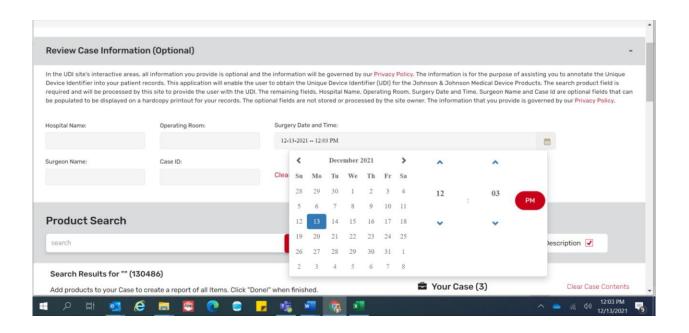


This method provides more detailed search criteria options and provides an area to center specific case details that will appear within Your Case details.

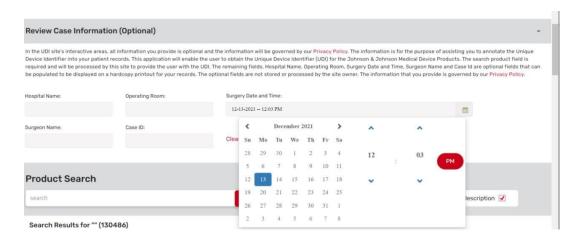
## 3.1.2 Create a Case Log (optional)

Step 2: To create a case log, Enter Hospital Name, Operating Room, Surgery Date/Time, Surgeon Name, Case ID using the fields provided.

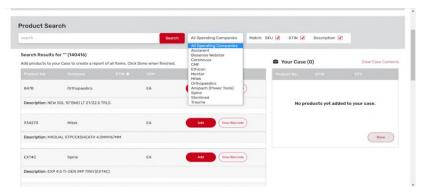
• Click the Calendar icon to select a date and time.



• Click outside the date/time window to enter the selected date/time into the fields.



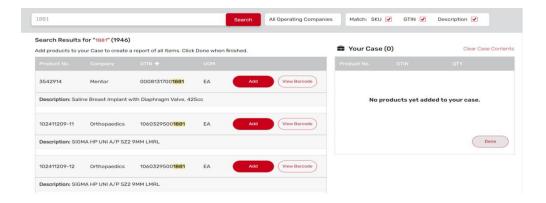
• To search by operating company, select your Operating Company from the menu options.



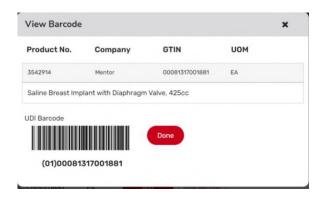
• You can narrow your search criteria by selecting SKU, GTIN, and/or Description.



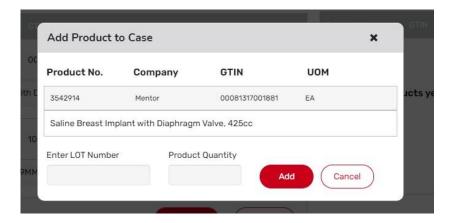
• Click **Search** to generate the search results based on your criteria.



• To view a barcode of the product GTIN, click the View Barcode button on the Search Results screen.

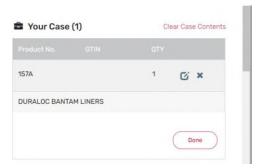


• Click **Add** to add a product to your Case.

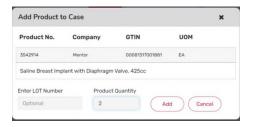


- Optionally, you can enter product-specific production identification information using the following options:
  - o Enter the Lot Number. If you do not have a Lot Number, the Case Log will show a blank.

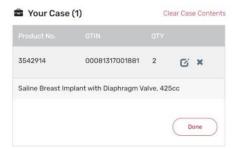
- o Enter the Product Quantity. If you do not have a Product Quantity, it will default to a quantity of 1.
- o Click **Add** to add the selected product to the Your Case display.
- o Click **Cancel** to return to the previous screen.
- To edit products in Your Case, click the Pencil icon.



• You can change the LOT Number and Product Quantity.

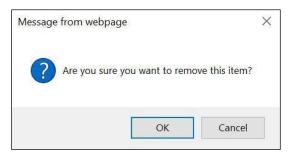


• Click **Add** to update Your Case.

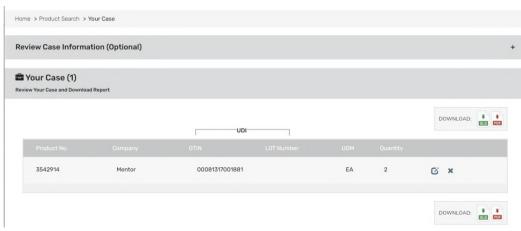


In the above example, Product Quantity was changed to 2.

• To delete a product, click the "X" on **Your Case**. The following message confirms your action request.



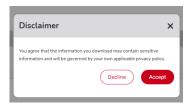
- Click **OK**. The product is removed from Your Case.
- After you have entered all your products for Your Case, click DONE!



**Note**: You can also Edit or Delete products from this page.

- Click the Excel button to download your case into Excel.
  - If you are using Google Chrome, it appears at the bottom left of your browser. Otherwise, follow the procedure for your browser.

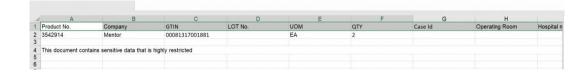
• Click on the Excel document to open it, then accept the Disclaimer.



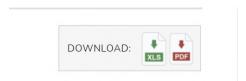
• Your Case Name will be title of the Excel file.



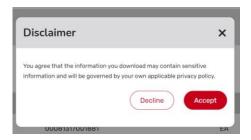
• Click on the file to open the excel file.



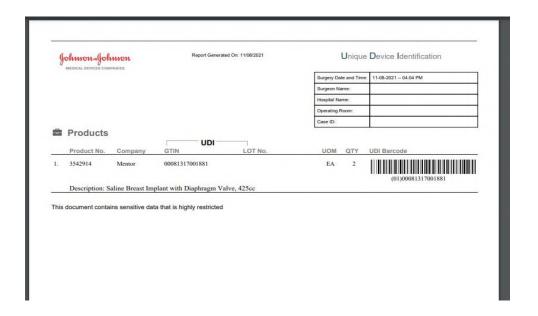
• To open your case as a PDF, select the PDF icon.



• Accept the disclaimer.



• If you are using Google Chrome, a new tab opens to display your case.



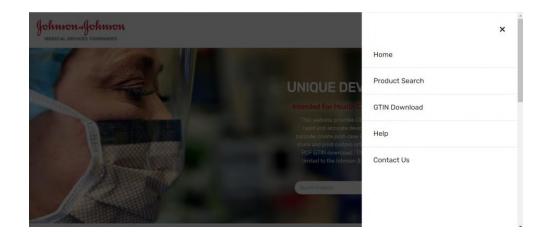
• You can use the icons at the top, right of the page to view, save, or print the document.



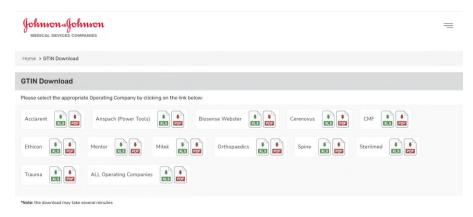
# 4 Download GTINs to Excel

To download GTINs to Excel:

i. Select the GTIN Excel Download tab.



i. To select the appropriate Operating Company for the GTINs you want to download, click the link:



**Note:** If you are using Google Chrome, the Excel Zip will appear at the bottom left corner of the page. The file may appear differently if you are using another browser.

### iii. Select the Zip file to open. For example:

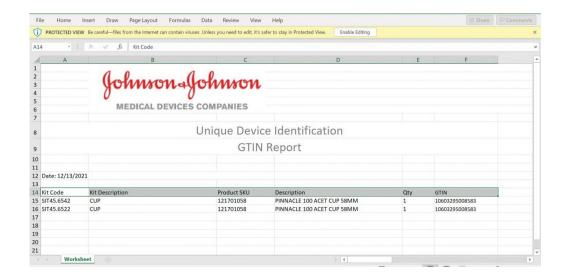


Follow the procedure for the browser you are using.

#### iv. Select the Excel file.



The Excel file opens.



NOTE: Please note that the date provided on the downloaded file may not reflect your local date due to differences in global time zones.